

# **TUTORING GUIDELINES**

## **TUTORING RULES**

Do not use your hp during lessons unless for urgent calls.

Be punctual for your lessons, especially for the 1<sup>st</sup> lesson-1<sup>st</sup> impression counts!

## **Tips on how to be a good tutor**

As a private tutor, you are giving one to one assistance to students, so your attitude and behavior can influence your students subconsciously. As a result, parents tend to be more cautious when selecting a private tutor for their children.

Tutors need to be intellectually bright and they must know what it feels like not to understand. They must be creative, able to explain a concept by using stories,

drawings, analogies, or metaphors. Tuition teachers must be affirming people, and humble, and patient. So how can you qualify yourself? And what are the requirements to becoming a good private tutor? Here are some points that may help you:

### **1) Establish rapport with the student**

A good private tutor is able to connect and speak the same language as the students. Being on the same wavelength as the student enables more efficient communication.

### **2) Be a strong motivator**

You have to understand the reason why the students need home tuition in the first place, is because most of them are not faring well in the subjects they sought tuition assistance for. It is now that the private tutor's role as a motivator comes in.

If you can encourage and motivate them, this will prevent the students from giving up on themselves. A positive and healthy mindset is crucial and important to a student's performance. Helping students understand their coursework will help push them on.

### **3) Passion in teaching**

Tutoring is not just giving the student homework and assessments to do. It is not just about making the extra \$\$\$. If you have the desire to help the students improve in their studies, the parent will also grade you as a good quality private tutor. Update the parents on the academic progress of the child using our attendance sheet, and also talk to the tutee about his improvements, and they will appreciate you as a good tutor.

Becoming a good private tutor is not easy. Sharing your knowledge with the students is merely the basic requirement. On top of that, you need to motivate and help them improve their understanding of their work. You will find out that it is all the parents want and look out for.

### **Are you an top Student in Singapore?**

It is not necessary to be an top student to be a good tuition teacher in Singapore.

But it is necessary to like your students. It is also necessary to listen. Tutoring is not so much an act of sharing information as it is a process of empowering. The focus is primarily on helping and teaching people how to learn. Sometimes this means teaching them to take smaller bites of information, and sometimes it means reformatting content so that it is more meaningful to the person learning it. But whatever strategy is required, the goal is always get your student to understand something.

## **Characteristics of a Good Tutor**

Positive outlook: belief that circumstances can be changed through actions.

Desire to help others: willingness to get involved with people.

Reliability: punctual, steady, dependable.

Enthusiasm: liking for the subject matter.

Open mind: willingness to accept other points of view.

Initiative: ability to see what needs to be done and do it.

Even disposition: patience, gentleness, understanding, fairness.

Empathy: ability to feel what another person is feeling